



**E – TENDER FOR
RATE CONTRACT
FOR
SUPPLY OF HOSPITAL SIGANGE
FOR
GUJARAT ADANI INSTITUTE OF MEDICAL SCIENCES
(GAIMS)
G. K. GENERAL HOSPITAL
BHUU, KACHCH, GUJARAT**

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PRESS NOTICE INVITING E – TENDER

<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  </div> <div style="text-align: center;">  Gujarat Adani Institute of Medical Sciences G.K. General Hospital </div> </div>			
e-Tender Notification for Gujarat Adani Institute of Medical Sciences (GAIMS)			
SN	Name of tender	e-Tender Fees (inc. GST)	EMD
1	Supply of Hospital Medicines (Part – I)	Rs. 5,900/-	Rs. 50,000/-
2	Supply of Hospital Medicines (Part – II)	Rs. 5,900/-	Rs. 50,000/-
3	Supply of Hospital Consumable and Surgical Items	Rs. 5,900/-	Rs. 50,000/-
4	Supply of Suture	Rs. 1,180/-	Rs. 15,000/-
5	Supply of Hospital Signage	Rs. 1,180/-	Rs. 15,000/-
6	Supply of Medical Journals (National & International)	Rs. 2,360/-	Rs. 30,000/-
7	Pest Control Services	Rs. 1,180/-	Rs. 15,000/-
8	Supply of Pathology Laboratory Consumable Items	Rs. 2,360/-	Rs. 30,000/-
9	Supply of Microbiology Laboratory Consumable Items	Rs. 1,180/-	Rs. 15,000/-
10	Supply of ETO / Autoclave consumable items	Rs. 1,180/-	Rs. 15,000/-
11	Supply of Ionic & Non-Ionic Contrast Media	Rs. 1,180/-	Rs. 15,000/-
<ul style="list-style-type: none"> Calendar of events: Date of uploading of e-tenders 16/03/19 after 17:00 hrs. Closing Date of e-tenders 05/04/19 at 18:00 hrs. Date of Pre-Bid meeting 26/03/19 at 12:00 PM at Admin Department of G. K. General Hospital, 1st Floor, GAIMS, Bhuj, Kachch. Date for submission of e-tender fees and EMD 08/04/19 till 18:00 hrs. Interested Bidders can download the tender document from www.nprocure.com GAIMS reserves the right to accept or reject any tenders without assigning any reason or incurring any liability whatsoever. 			
			- GAIMS

DISCLAIMER

This document has been prepared by Gujarat Adani Institute of Medical Sciences (GAIMS) Bhuj, KACHCH, Gujarat. The information is provided to prospective Bidders, who are interested to Bid for supply of goods / works / services as stipulated in this document. This document is neither an agreement, nor an offer or invitation to perform work of any kind to any party.

The purpose of this document is to provide interested parties with information to assist in the preparation of their Bid. While due care has been taken in the preparation of the information contained herein, and believe it to be complete and accurate, neither any of their authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, expressed or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

Further, GAIMS does not claim that the information is exhaustive. The participant is required to check the accuracy, reliability and completeness of the information in this document regarding the present situation and future scope of services etc. for GAIMS.

GAIMS reserves the rights to accept / reject / cancel the tender partially or fully without assigning any reasons at any stage of processing. No bidder shall have any cause of action or claim against the GAIMS for rejection of his / all the tenders.

E – TENDER TIMELINE

• Date of uploading of e-Tender	16 / 03 / 19 AT 17:00 HRS
• Date of Pre – Bid Meeting	26 / 03 / 19 AT 12:00 HRS
• Last date of downloading of e – Tender	05/04 / 19 AT 18:00 HRS
• Last date for Online Submission of EMD, Tender Fee and Price Bid	05/04 / 19 AT 18:00 HRS
• Last date for Physical Submission of EMD & Tender Fee	08 / 04 / 19 AT 18:00 HRS
• Date of Opening of Technical Bid	09 / 04 / 19 AT 12:00 HRS

SECTION – I

NOTICE INVITING TENDER AND INSTRUCTION TO BIDDERS

1. Gujarat Adani Institute of Medical Sciences (GAIMS), Bhuj invites E - Tender in the prescribed form for Rate Contract for **Supply of HOSPITAL SIGNAGE** for GAIMS, Bhuj.
2. **E - Tender Processing Fees:**
 - a. The E - Tender Bid shall be accompanied by **e-Tender Processing Fees of Rs. 1,180/- (Rupees One Thousand One Hundred Eighty only)** [Rs. 1,000/- (e-Tender Processing fees) + Rs. 1800 /- (18 % Goods and Service Tax (GST)) – Non Refundable.
 - b. E - Tender Processing Fees must be submitted along with the submission in the form of Demand Draft (DD) / Banker's Cheque drawn on a Nationalized Bank or any other bank recognized by Reserve Bank of India (RBI) payable at Bhuj, in favour of Gujarat Adani Institute of Medical Sciences (GAIMS).
 - c. Invoice and receipt against e-Tender processing fees will be provided to bidders after opening of Part-A of e-Tender.
 - d. Any physical submission without E - Tender Processing Fees is liable to be rejected.
3. **Earnest Money Deposit (EMD):**
 - a. The E - Tender Bid shall be accompanied by Earnest Money Deposit (EMD) of Rs. **15,000/- (Rupees Fifteen Thousand only)**.
 - b. EMD must be submitted along with the submission in the form of Demand Draft (DD) / Banker's Cheque drawn on a Nationalized Bank or any other bank recognized by Reserve Bank of India (RBI) payable at Bhuj, in favour of Gujarat Adani Institute of Medical Sciences (GAIMS).
 - c. Any Physical submission not accompanied by the requisite EMD is liable to be rejected. It is understood that EMD will not bear any interest and shall be returned to all unsuccessful bidders within 60 days after issuing of the Rate Contract to the successful bidder. The EMD will stand forfeited in the event of the bidder whose bid is accepted and fails to execute the contract when called upon to do so.
4. **Security Deposit:** - On awarding of Rate Contract, E.M.D. will be converted into Security Deposit which will be returned to the supplier at the end of the rate contract period. Security Deposit will not carry any interest for the period it is retained with the institute.
5. **Preparation of Bid:**

Bidder's responsibility:

 - a. The Bidder is solely responsible for the preparation and submission of bid.
 - b. The Bidder is expected to study carefully all the contents of E - Tender document as well as terms and conditions and take them fully into account before submitting their bid. Bids, which do not satisfy all the requirements, as detailed in this document, are liable to be rejected as being unresponsive.

- c. The bidder has to submit the E - Tender online well in advance before the prescribed time to avoid any delay or problem during the submission process.
- d. Alternative Proposal by Bidders: The bidders shall submit their offers that strictly comply with the requirements of the E - Tender document without any deviations with regard to the specification and terms & conditions of the Bid. Bids with such deviations will be rejected.
- e. Language of Bid: The Bid and all related correspondence and documents relating to the E - Tender shall be in English language only.
- f. **Currency of Bid:** Bid prices shall be quoted in Indian Rupees only. The amount mentioned elsewhere in the bid document will also deemed to be in Indian Rupees.

6. Pre – Bid Meeting:

- a. Pre bid meeting will be held on **26 / 03 / 19 at 12:00 PM** at General Administration Department, Gujarat Adani Institute of Medical Sciences, G. K .General Hospital, Oppo. Lotus Colony, Bhuj, KACHCH.
- b. Purpose of the pre-bid meeting is to answer queries / provide clarification that the Bidders may have in connection with the E - Tender and to give them relevant information regarding the same.
- c. Bidders are requested to bring authorization letter, letterhead and stamp/seal of their company at the time of pre – bid meeting. Only written queries shall be accepted from those who present in the pre-bid meeting. No other queries shall be entertained or replied to. If prospective bidders / their authorized representatives wish to raise any queries, then they need to be present in the pre-bid meeting. GAIMS's response (including an explanation on the query but without identifying the source of the inquiry) will only be placed on the E - Tender portal @ <https://www.nprocure.com> and it will be the responsibility of the bidders to take note of the same.
- d. Technical Specifications and Eligibility Criteria for each item is bare minimum requirement of the institute decided by Technical Expert Committee of the institute.

7. Amendment to E - Tender Bid Document

- a. At any time prior to the deadline for the submission of Bids, GAIMS, may, for any reason, whether at its own initiative or in response to a clarification or query raised by prospective Bidders, suitably modify the E - Tender document by an amendment(s) / addendum(s) / corrigendum(s).
- b. The said amendment(s) / addendum(s) / corrigendum(s) shall be made available on the e-tender portal @ <https://www.nprocure.com>. The uploaded amendments shall be binding on the bidders. The Bidders are advised to regularly visit the E - Tender portal @ <https://www.nprocure.com> to ensure that they are aware of the amendment(s) / addendum(s) / corrigendum(s). These shall form a part of the BID documents.
- c. In order to provide prospective Bidders reasonable time for preparing their Bids after taking into account such amendment(s) / addendum(s) / corrigendum(s); GAIMS may, at its discretion, extend the deadline for the submission of Bids.

- d. The above information will only be placed on the E - Tender portal @ <https://www.nprocure.com> and it will be the responsibility of the bidders to take note of the same. No Separate advertisement will be given for amendment(s) / corrigendum(s) / addendum(s).
8. **Submission of Bids:** Bids should be submitted both in hardcopy and online as mentioned in Section III – Bid Submission and Evaluation Process.
9. The last date for Online Submission of completed bid is **05/04 / 19 up to 18:00 hrs** and Physical submission of completed Bids is **08 / 04 / 19 up to 18:00 hrs**. The GAIMS may, at their discretion, extend this date, in which case all rights and obligations of the GAIMS and the Bidder shall thereafter be subjected to the new deadline as extended. If such designated date for submission of Bid is subsequently declared as a public holiday, the next official working day shall be deemed as the last date for submission of E – Tender.
10. Physical submission shall be submitted by hand or through registered post or courier service at the address mentioned in e-Tender document. GAIMS shall not take any cognizance and shall not be responsible for delay/loss in transit or non-submission of said documents in time.
11. Required documents sent telegraphically or through other means of transmission, which cannot be delivered in a sealed envelope, shall be treated as defective, invalid and shall stand rejected.
- 12. Bid Due Date:**
- Bids should be received at the address mentioned in this document, on or before the stipulated/extended date and time as specified earlier.
 - GAIMS may, in exceptional circumstances, and at its sole discretion, extend the last date of submission of bids.
- 13. Late Bids:** Any Bid received after the deadline prescribed for submission of Bids i.e. **08 / 04 / 19 up to 18:00 hrs** or extended date as the case may be, herein shall be rejected and will be returned unopened to the Bidder. No E - Tender will be accepted after prescribed closing time for submission of the same. The delay will not be condoned for any reason whatsoever including postal/transit delay. However, if the last date of submission of E - Tender is declared as a holiday by the Government, the last date of submission of E - Tender will be extended to the next working day.
14. **Modifications/ Substitution:** No modification or substitution of the submitted Bid shall be allowed after last date of submission of bids.

15. Bidders who wish to participate in online e-tender will have to procure or should have legally valid digital certificate (appropriate class) from "(n)code Solutions-A division of GNFC Ltd., (n)Procure Cell, 403, GNFC Info tower, S.G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat)" using which they can submit their electronic bids.
16. In case bidders need any clarifications or if training is required for participating in e-tender, they can contact (n) Procure Support team:- (n) code Solutions-(n)Procure Cell, 403, GNFC Info tower, S.G. Road, Bodakdev, Ahmedabad – 380054 (Gujarat). Contact Details: Fax : +91-79-40007533 / E-mail : nprocure@ncode.in / Toll Free Number: 1-800-419-4632.
17. For any queries regarding E - Tender Bid process, please contact Commercial Department of GAIMS on phone no. 02832-246847 between 10:00 AM to 05:00 PM on working days.
18. GAIMS reserves the rights to accept / Reject / Cancel the E - Tender partially or fully without assigning any reasons at any stage of processing. No Bidder shall have any cause of action or claim against the GAIMS for rejection of his/all the E - Tender (s).
19. Canvassing whether directly or indirectly, in connection with E - Tender is strictly prohibited and the E - Tender submitted by the Bidders who resort to any type of canvassing will be rejected.
20. **Disqualification:**
 - a) Even if a Bidder meets the eligibility criteria and if the Bidder has been Blacklisted / Debarred / Deregistered / Banned / stopped from the services/put on holidays by any state / central government department, organization, undertaking in India; GAIMS at its own discretion and at any stage during the selection process or execution of the Rate Contract, disqualify the Bidder even after bids have been opened and/or work / Rate Contract awarded.
 - b) Non-Disclosure of blacklisting / debarment / deregistration / stop from the service / put on holidays will invite forfeiture / recovery of EMD or Security Deposit or Risk Purchase or disqualification for appropriate period or any other penal action at the discretion of GAIMS without any further reference.
 - c) The concern / firm / company whose product has been declared as of spurious or adulterated quality and any criminal case is filed and pending in any court shall not be eligible to participate for that particular product, in the Bid. Similarly convicted firm/company shall also not be eligible to participate in the Bid.

21. E - Tender will be valid for **180 days** from the date of opening of technical bid. Prior to the expiry of the original Bid Validity Period, GAIMS may, at its discretion, request Bidders to extend the Bid Validity Period for a specified additional period.
22. The Rates mentioned in the Rate Contract will be valid till the end of contract period which is 31.03.2020 from the date of starting the Rate Contract.
23. The E - Tender shall be rejected if :
- a. Bidder submits conditional E – Tender.
 - b. E - Tender submitted without EMD and / or E - Tender Processing Fees.
 - c. EMD / E - Tender Processing Fee is not as per the requested amount and/or format in the E - Tender document.
 - d. E - Tender which is incomplete or not properly sealed or with overwriting without signature & seal.
 - e. Bidder is not eligible.
 - f. Price is mentioned in technical bid.
 - g. Failure to abide by the various terms & condition of the E - Tender as well as rate contract.
 - h. Termination of agency agreement between the Bidder and his principal. (where Applicable)
 - i. Supplies of services to GAIMS at a price higher than that to any other Central or State Government agency, Semi Government organizations, Local bodies, etc.
 - j. If found guilty of furnishing wrong information.
 - k. Unsatisfactory past performance of the bidder.
 - l. Non-submission of e-Tender within stipulated time.
 - m. Non submission of required documents as shown in General Conditions and Section-II: Eligibility Criteria.
 - n. Items with changes / deviations in the specifications / standard / grade / packing /quality.
 - o. Stamp paper is not as per statutory provisions.
 - p. Submission of misleading / contradictory / false statement or information and fabricated / invalid documents.
 - q. e-Tender not filled up properly as mentioned in the e-Tender document.
 - r. Non-submission of authority letter in prescribed format for imported items.

SECTION – II

ELIGIBILITY CRITERIA

- Following is the list of documents required to be submitted by bidder for meeting the Eligibility Criteria;
 1. Original Tender document of GAIMS duly signed and stamped on each page including amendment(s)/addendum(s)/corrigendum(s), if any.
 2. Annexure – I : Vendor Verification Form
 3. Annexure – II: Users Details

Note: All photocopies must be submitted duly self-certified true copy / notarized.

SECTION – III

BID SUBMISSION AND EVALUATION PROCESS

1. Bids should be submitted both in hardcopy and online as mentioned below:

i. Hardcopy Submission of the Bid:

- a. **E - Tender Processing Fees and Earnest Money Deposit (EMD):** The required E - Tender Processing Fees and EMD as per amount and format mentioned earlier should be submitted in hardcopy in sealed envelope super-scribed with **E - Tender Processing Fees, EMD and Name of Bidder.** Any submission without requisite E - Tender Processing Fees and EMD is liable to be rejected.
- b. Sealed envelope should be submitted to following address:

***The Medical Superintendent
Gujarat Adani Institute of Medical Sciences (GAIMS)
G.K General Hospital
Opposite Lotus Colony, Bhuj,
Kachchh Gujarat, 370001***

ii. Online Submission of the Bid:

a. Technical Bid

- The E - Tender Bid shall be accompanied by Technical Bid Documents.
- Following documents should be scanned and uploaded in technical bid part of the e-tender online on www.nprocure.com:
 - a) Documents as asked in Section – II: Eligibility Criteria
 - b) **No Rates are to be mentioned against the specifications or anywhere in the E - Tender Bid document.**
 - c) Technical Specifications document of all the products (items) is uploaded in excel format online on www.nprocure.com. Bidders are requested to download excel file of Technical specification and fill out the details in excel file. Final detailed file with required specifications should be uploaded online in technical bid part of the e-tender.
 - d) If rates mentioned in the technical specification document or rates mentioned in any other form / document is found, E – tender is liable to be rejected.

- b. Price Bid should be submitted online on E - Tender portal <https://www.nprocure.com>.

2. Tender Bid Opening

- i. The bid will be opened on the date & time specified in Notice Inviting E - Tender and the bidder or his authorized representative has the liberty to remain present at that time. However, in unavoidable circumstances, GAIMS can change the date / time / venue of opening or open the bids in the absence of bidder or his authorized representative at its discretion. In case

the specified date is declared as holiday by the Government, the bid will be opened on the next working day at the same time and venue specified in the bid.

- ii. Envelope super scribed with "**E - Tender Processing Fees, EMD and Name of Bidder**" will be opened first. They will be checked for completeness and confirmation of submission of the requisite "E - Tender Processing Fees" and "EMD" as per details mentioned in Section – I. If E - Tender Processing Fees and / or EMD is not as per terms and conditions, bid is liable to be rejected and will not be considered for further stage of evaluation and technical bid will not be opened.
- iii. Thereafter online technical bid with uploaded documents will be opened of only those bidders who have submitted E - Tender Processing Fees and EMD as per tender terms and conditions.

3. Evaluation of Tender Bid:

- i. Evaluation of Technical Bids and Price Bids submitted by Bidders shall be undertaken based on details submitted therein only. Bidder shall not be allowed to submit on their own, additional information or material subsequent to the date of submission and such material / information, if submitted, will be disregarded. It is therefore essential that all details are submitted by the Bidder comprehensively, accurately and specifically in their Technical Bid and Price Bid. However, Tender Committee, if it so desires, reserves the right to seek any clarification from the Bidders on the information provided in the Technical Bid and Price Bid. The request for clarifications and the response shall be in writing only. No change / addition in the information or substance of the Bid shall be sought, offered or permitted. To assist in the examination & evaluation of Bids, Tender Committee may ask Bidders individually for required clarifications. The request for clarifications and the response shall be in writing.
- ii. If bidder do not meet with the eligibility criteria as mentioned in Section – II: Eligibility Criteria, their bid is liable to be rejected and will not be considered for further stage of evaluation that is price bid.
- iii. GAIMS reserves the right to reject any Bid if:
 - a. At any time, a material misrepresentation is made or uncovered; **or**
 - b. The Bidder does not respond within the stipulated time to requests for supplemental information/ clarifications required for the evaluation of Tender Bid; **or**
 - c. If it is found that the information provided is incomplete/incorrect or facts/ material for the evaluation have been suppressed.

4. Sample Evaluation of Item:

- i. If required by the Technical Expert Committee of the institute, bidders have to submit sample (s) (may be 3 samples or more) of their item free of cost to the Institute.

- ii. Samples will be evaluated by Technical Expert Committee of the institute by blinded evaluation. If samples are not recommended by Technical Expert Committee, Item will be rejected for further evaluation i.e. Price Bid evaluation.
- iii. If sample is demanded by the Technical Expert Committee of the institute and bidder fails to submit sample of the item, that item will be rejected for further evaluation i.e. Price Bid evaluation.
- iv. If sample is demanded by the Technical Expert Committee of the institute and bidder fails to respond within stipulated time, that item will be rejected for further evaluation i.e. Price Bid evaluation.
- v. If samples are not as per the specification, the sample will be rejected for further evaluation by the Technical Expert Committee.

5. Process to be kept confidential:

- i. Except the public opening of the Bids, information relating to the examination, clarification, evaluation and comparison of Bids and recommendations concerning the award of Contract shall not be disclosed to Bidders or other persons not officially concerned with such process.
- ii. Any effort by a Bidder at any stage of e-tendering process to influence Tender Committee in the process of examination, clarification, evaluation and comparison of Bids and in decisions concerning award of Contract, shall result in the rejection of their Bid.

6. Price Bid Evaluation:

- i. The Price Bids of Bidders who are not qualifying in Technical Bid stage will not be opened.
- ii. GAIMS shall notify all the technically qualified Bidders of their qualification indicating the date, time and venue for opening of Price Bids.
- iii. Tender Committee shall open the Price Bid of the technically qualified Bidders in the presence of the Bidders/their authorized representative, who choose to attend, at the scheduled date, time and venue.
- iv. If a Bidder quotes 'O' rates against each item of E -Tender, the e-tender shall be treated as invalid and rejected.
- v. Evaluation of quoted price of L1 bidder will be done by GAIMS. Responsiveness of the bids will be checked for each item of the price bid.

7. Rate Contract:

- i. This is a total wise tender, Rate Contract will be issued to bidder who has quoted lowest rate for total items.
- ii. The Rates mentioned in the Rate Contract will be valid till the end of contract period, which is One Year from the date of starting the Rate Contract.

SECTION - IV

GENERAL TERMS AND CONDITIONS

1. At any time prior to the date of submission of E - tender, E - tender Inviting Authority may, for any reason, whether on their own initiatives or in response to a clarification requested by a prospective bidder, modify the condition in E - tender documents by amendment. In order to provide reasonable time to take the amendment into account in preparing their E - tender, E - tender Inviting Authority may at his/her discretion, extend the date and time for submission of E - tender.
2. Conditional E - tender is not acceptable and will be rejected.
3. Bidder should specify the 'Rate per Unit Item' specified in the E - tender Document which exclude all taxes but inclusive of charges such as packing, freight, coolie, hire, incidental charges for door delivery at the Concern Store of the GAIMS.
4. The rate should be quoted only for the unit item specified in the Price Bid. No alteration / modification is allowed in the Price Bid. If there is any alteration / modification in the Price bid the unit item will not be considered for evaluation.
5. Bidder who are not residents of Bhuj should make arrangement to supply from Bhuj Depots / Authorized Distributor / Dealer and clearly specify in the covering letter that local supply will be made. Name and address of the local Authorized Distributor or Dealer should be furnished in the E - Tender itself. (All terms and conditions will be binding to Original Manufacturing Companies or their Authorized Distributors or Dealers)
6. If bidder is eligible to claim Input Credit for tax paid by them on their purchases, bidder should pass the benefit of Input Credit to the institute while quoting the rates.
7. Representation for enhancement of rates, even after changes in foreign exchange rates defer, once accepted will not be considered during the contract period.
8. The downward revision of the price in the market must be communicated to the GAIMS immediately with appropriate documentation by Bidder and Rate Contract for that item will be revised to new reduced rates. In the same way any price rise due to increase in government levies / taxes will be applicable only after approval by the GAIMS after producing appropriate documentation by Bidder.
9. During validity of e-tender if the statutory authority changes the prevailing rate of taxes, the difference of rate of taxes will be given to / recovered from the respective bidder.
10. Rates mentioned in the Rate Contract will be valid for One Year. However, the Director, GAIMS, reserves the right to terminate the contract by giving one-month notice at any time at any stage and without assigning any reason.
11. GAIMS will have the right to extend the period of this contract for another six months beyond the stipulated period if necessary, and it will be binding on the

bidder and manufacturer to supply the item at the same rate, terms and conditions as mentioned therein, during the extended period also. However, the extension for a period of more than six months can be granted on mutually agreed by both parties.

12. The bidder who quotes other than listed item will not be considered.

13. **Payment Terms:**

- i. Payment will be made **after 30 days** of invoice and after receipt of ordered item which should be found acceptable to the institute. However, Institute shall not incur any liability to pay interest on bills, payment of which is delayed for any reason.
- ii. The bills are to be prepared in triplicate (mentioning original, duplicate and triplicate) on the name of "Gujarat Adani Institute of Medical Sciences"
- iii. The Bills should be prepared with GST number and HSN code for each item.
- iv. Items quoted should be excluding of GST and other taxes, upon Considering benefit of Input Tax Credit Passed by the bidder to the institute in case of reduction in rate of tax on supply of goods or services due to GST effect (if any), as per Section 171 of CGST Act, 2017.

14. All questions, disputes of differences arising out of and / or in connection with the contract, if concluded shall be subjected to the exclusive jurisdiction of the court at the place under which the acceptance of E - Tender Bid issued and situated i.e. Bhuj only and as per the prevailing Law of India and of Gujarat and in English language only.

15. In case of any dispute whatsoever the decision of The Tender Committee, GAIMS will be final and binding to bidders.

16. The bidder shall not sublet the contract in full or any part.

17. **LD (Late Delivery) Penalty Clause:**

- a. Delivery schedule is essence of this contract. Bidder has to deliver the work within the time limit stipulated in Work Order.
- b. Unless the penalty is waived by the Institute, Bidder shall have to pay the penalty (with applicable GST thereon) of **minimum 0.5% of the purchase order value per week and maximum up to 5% of the purchase order value** will be recovered from the security deposit of the bidder / any pending payments.
- c. In addition institute may purchase the item from L2 or any other source and the difference incurred to the institute will be recovered from the security deposit of the bidder. If the security deposit is less, then institute will recover the remaining amount from the original manufacturing company or its authorized distributor or dealer.
- d. On event of failure to supply within delivery period the supplies shall be allowed with 5 % of penalty for undelivered quantity of stores, in the case the delivery of stores is not affected within the delivery period.

18. Whenever under this contract any sum of money is recoverable from the Bidder and payable by the bidder to the Institute, Institute shall be entitled to recover such sum by appropriating in part or whole the pending bills and / or

Security Deposit of the Bidder, if a security deposit / Pending bills being insufficient or if no security has been taken from bidder, then the balance of the total sum recoverable as the case may be deducted from the sum due to the bidder under this or any other contract (with GAIMS) and remaining balance due will be recovered as arrears of 'Land Revenue Dues' under provision of relevant act.

19. The E.M.D. shall liable to be forfeited in the following circumstances when the: E - Tender Bid is rejected due to failure to furnish the requisite documents in the proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
20. The Contract can also be terminated at any stage without assigning any reason by the Director, GAIMS in the following circumstances:
 - i. Information obtained from other sources regarding prosecution under any of the tax laws or the FDA act on bidder.
 - ii. Supplies of goods to GAIMS at a price higher than that to any other Central or State Government agency, Semi Government organizations, Local bodies etc.
 - iii. In case if item is recalled / withdrawn by issuing authority.
21. The Tender Committee reserves the right to reject the E - Tender in whole or in part at any stage without assigning any reason and the decision of the Tender Committee of GAIMS will be binding to the bidders. The bidder will not be entitled for any compensation whatsoever, in respect of such cancellation.
22. The Institute reserves the right to order the item as per requirement.
23. Each item quoted for in the schedule will be considered as a separate and distinct quoted bid in itself and rates for each item should be quoted separately.
24. Each page submitted against this E - Tender should be serially numbered & signed with company seal of the bidder except the demand draft for EMD.
25. For any item, if required by the institute, free demonstration and / or training should be arranged at the institute by bidder at their own cost.
26. Bidder has to give further guarantee that quoted products (items) shall be made available as and when required.
27. The bidder should read this document very carefully and comply with the instructions / terms / conditions therein positively. Any bidder who does not confirm with the instructions / terms / conditions contained therein is liable to be rejected without any reference.
28. **Force Majeure:** Neither the bidder nor the purchaser shall be considered to be in default in the performance of their obligations, if such performance is prevented or delayed for any causes beyond the reasonable control of the bidder such as riots, wars, sabotage, epidemics, fire, flood, earthquake or because of any law and order, proclamation, regulation or ordinance of any Government or because of an act of God.
29. The E - Tender Inviting Authority, GAIMS does not pledge itself to accept the lowest or any E - Tender and also reserves the right to accept the whole or any part of the E - Tender against any item at his discretion. The E - Tender will be

accepted if E - Tender Inviting Authority, GAIMS is fully satisfied about the samples, production, sale, quoted price, technical details, and utility of item and past performance of bidder.

- 30.** Quantity shown in commercial bid of e-Tender is approximate tentative requirement of the item. It may increase or decrease. The rates should not vary with the quantum of requirement. The bidder must supply the quantity as ordered by GAIMS during the period of Rate Contract.

ANNEXURE – I
VENDOR VERIFICATION FORM

For office use only...	
Requester Name (from Adani group)	
Employee ID	
Ext. No. / Mobile No.	

To,
E-Payment Cell
Adani Group.

Sub: E-Payments for vendor payments

Vendor code: _____

Company Code: _____

Bank Details:

1. Title of Account in the Bank
(Name in which the account is held with the bank) : _____
2. Account Type
(Please mention here whether account is savings or current or cash credit or any other) : _____
3. Bank account number : _____
4. Name of the Bank : _____
5. Bank Branch Name : _____
6. Bank City : _____
7. Bank Contact Person's name
(Please mention here at least name of 2 persons) : _____
8. Bank Tele Number with STD code : _____
9. Bank Branch MICR Code : _____
10. Bank Branch IFSC Code : _____

Name & Signature of Vendor
Stamp of Vendor

Name & Signature of Banker
Stamp of Banker

Vendor Details:

1. Name of Vendor / company : _____
2. Name of Contact Person : _____
3. Designation of Contact Person : _____
4. Address : _____
5. Phone Number (Land Line with STD Code) : _____
6. Phone Number (Mobile) : _____
7. E – Mail Address : _____
8. Permanent Account Number (PAN) : _____
9. Goods and Service Tax (GST) Reg. No. : _____
10. Website (If any) : _____

Name & Signature of Vendor
Stamp of Vendor

Note:

Please attach self-certified photocopies of following documents with this vendor verification form:

1. PAN Card
2. GST Reg. No.
3. Cancelled Cheque

ANNEXURE - II **USERS DETAILS**

(To be typed on letterhead and submitted as under with Signature & stamps of Bidder)

SN	Name of the Hospital	Contact Person	Contact Telephone No. & Address	Purchase order or Rate Contract Attached (Yes / No)
1				
2				
3				
4				
5				

Note: Please fill this form and submit the supporting documents for each user. Failing to do so may lead to the rejection of the bid. You may add the user details by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD."